



# Haverling

LONDON BOROUGH

## ENVIRONMENT OVERVIEW & SCRUTINY SUB-COMMITTEE AGENDA

**7.30 pm**

**Thursday  
15 January 2015**

**Town Hall, Main Road,  
Romford**

Members 6: Quorum 3

**COUNCILLORS:**

Ray Morgon (Chairman)  
Carol Smith (Vice-Chair)  
Alex Donald

Patricia Rumble  
Garry Pain  
Barry Mugglestone

**For information about the meeting please contact:  
Wendy Gough 01708 432441  
wendy.gough@onesource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

### **What is Overview & Scrutiny?**

Each local authority is required by law to establish an overview and scrutiny function to support and scrutinise the Council's executive arrangements. Each overview and scrutiny sub-committee has its own remit as set out in the terms of reference but they each meet to consider issues of local importance.

The sub-committees have a number of key roles:

1. Providing a critical friend challenge to policy and decision makers.
2. Driving improvement in public services.
3. Holding key local partners to account.
4. Enabling the voice and concerns to the public.

The sub-committees consider issues by receiving information from, and questioning, Cabinet Members, officers and external partners to develop an understanding of proposals, policy and practices. They can then develop recommendations that they believe will improve performance, or as a response to public consultations. These are considered by the Overview and Scrutiny Board and if approved, submitted for a response to Council, Cabinet and other relevant bodies.

Sub-Committees will often establish Topic Groups to examine specific areas in much greater detail. These groups consist of a number of Members and the review period can last for anything from a few weeks to a year or more to allow the Members to comprehensively examine an issue through interviewing expert witnesses, conducting research or undertaking site visits. Once the topic group has finished its work it will send a report to the Sub-Committee that created it and will often suggest recommendations for the Overview and Scrutiny Board to pass to the Council's Executive.

## **Terms of Reference**

The areas scrutinised by the Committee are:

- Environment
- Transport
- Environmental Strategy
- Community Safety
- Streetcare
- Parking
- Social Inclusion
- Councillor Call for Action

## **AGENDA ITEMS**

### **1 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) – received.

### **3 DISCLOSURE OF PECUNIARY INTERESTS**

Members are invited to disclose any pecuniary interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any pecuniary interest in an item at any time prior to the consideration of the matter.*

### **4 MINUTES (Pages 1 - 6)**

To approve as a correct record the Minutes of the meeting of the Committee held on 5 November 2014 and authorise the Chairman to sign them.

### **5 CONTAMINATED LAND IN THE BOROUGH**

The Sub-Committee will receive a presentation on the contaminated land in the borough.

### **6 PROBATION SERVICE INFORMATION**

The Sub-Committee will receive information on how the Probation Service are used by the Council, what tasks they carry out and how the work is monitored.

### **7 BUDGETS**

Details on the Budgetary information within the sub-committee's remit will be provided.

## **8 COUNCIL'S CONTINUOUS IMPROVEMENT MONITOR - PROGRESS OF FOUR CABINET REPORTS**

The Committee will receive a progress update on the reports which were approved by Cabinet on selected dates, with regard to:

- Keeping town centres vibrant by reducing on street parking charges and maintaining turnover of visitors (Approved by Cabinet on 17 April 2013).
- Authority to commit to making progress against the GLA's Exemplar Borough qualifying criteria to become a designated Cleaner Air Borough (Approved by Cabinet on 17 April 2013)
- Neighbourhood Responsibility progress report (Approved by Cabinet on 10 July 2013)
- Approval to access energy efficiency funding through the Green Deal & Energy Company Obligation (ECO) via a Greater London Authority (GLA) framework (Approved by Cabinet on 25 September 2013)

## **9 CRM ENQUIRIES**

The Sub-Committee will receive details of enquiries raised under the CRM system over the last year within the Sub-Committee's remit.

## **10 FUTURE AGENDAS**

Committee Members are invited to indicate to the Chairman, items within this Committee's terms of reference they would like to see discussed at a future meeting.

Note: it is not considered appropriate for issues relating to individuals to be discussed under this provision.

## **11 URGENT BUSINESS**

To consider any other items in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specified in the minutes, that the item should be considered at the meeting as a matter of urgency.

**Andrew Beesley**  
**Committee Administration**  
**Manager**